INFORMATIONAL MEETING FOR SMART 2015 GRADUATE MENTOR APPLICANTS
Student Mentoring and Research Teams (SMART) Program
May 29 - August 7, 2015
Graduate Division, University of California, Berkeley
http://smart.berkeley.edu/

Student Mentoring and Research Teams (SMART) is a summer program designed to encourage graduate student professional development and foster undergraduate research through mentoring. Each graduate student participant will receive a summer stipend of $5,000 and each undergraduate participant will receive funding as a Student Assistant in the amount of $3,500. In addition, each project will receive up to $1,500 in funding for research expenses outlined in the proposed project budget.

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<th>Doctoral students will</th>
<th>Undergraduate students will</th>
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<tr>
<td>• Develop mentoring skills</td>
<td>• Develop expertise in research methods</td>
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<td>• Receive research assistance</td>
<td>• Receive exposure to new career paths</td>
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<td>• Gain a competitive edge in the job market</td>
<td>• Gain a competitive edge for admission into graduate programs</td>
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ELIGIBILITY REQUIREMENTS
To be eligible to apply for this program, you must be a UC Berkeley doctoral student in good academic standing. In addition, the proposed research will represent at least 50% of your summer effort. You will also be expected to be in residence in Berkeley during the summer program. (Please note that if you have already been a SMART graduate mentor, you are not eligible to apply again.)

PROGRAM REQUIREMENTS
To complete the graduate mentor application, you will be asked to submit the following items:

1. a research opportunity description;
2. a research mentoring statement;
3. a research budget and budget justification;
4. a current curriculum vitae; and
5. a recommendation from your faculty adviser.

(More detailed information about these items is included on the other side of this page.)

For the graduate student mentors, the SMART Program begins spring semester 2015. Graduate student mentors are required to take and successfully complete Graduate Student Professional Development Program (GSPDP) 301, Mentoring in Higher Education, a one-unit course that meets on Tuesdays from 3:30-5:00 p.m. during spring semester 2015.

In addition, graduate student mentors will be required to attend all of the following SMART 2015 meetings:

- Friday, May 29, 2015, 1-4 p.m.: SMART Program Kickoff
- Friday, June 19, 2015, 3-5 p.m.: Meeting of the Mentors
- Friday, June 26, 2015, 1-3 p.m.: SMART Lunch
- Friday, July 17, 2015, 1-3 p.m.: Workshop on Presenting Your Research at the Closing Reception
- Friday, August 7, 2015, 2-4 p.m.: SMART Closing Reception and Research Presentations

GRADUATE MENTOR APPLICATION DEADLINE: Monday, November 24, 2014
**Research Opportunity Description**

Please limit your response to 500-1000 words, 1-2 pages, single spaced, 12-point font.

Please provide a description of the research opportunity in which you propose to mentor an undergraduate, if selected for funding. Describe the relation to your own research interests. Indicate what kinds of research activities the undergraduate will be expected or encouraged to undertake. If the research opportunity is part of a larger project, describe how the undergraduate's contribution will be defined in relation to the larger project. If the research opportunity involves primarily independent work, give some examples of the research resources to which the undergraduate will have access. If appropriate, comment on the kind of research presentation the undergraduate might be able to produce after a summer of mentored research.

**Research Mentoring Statement**

Please limit your response to 500-1000 words, 1-2 pages, single spaced, 12-point font.

For the research opportunity described, please indicate your plan for mentoring the undergraduate. As part of that plan, provide a timeline of the interaction you propose for you and the undergraduate you will be mentoring. If there are any special considerations you think would benefit an undergraduate in the proposed research, such as specific orientations to research materials or techniques, mention them, and indicate whether you know of resources available that might be used by the undergraduate to receive this support (for example, library workshops on using article databases; online tutorials in specific research methods; etc.).

**Research Budget and Budget Justification**

Please limit your response to 500-1000 words, 1-2 pages, single spaced, 12-point font.

Each selected project is eligible for up to $1,500 in funding for research expenses. Please provide a brief budget justification and summary of the proposed use of this research funding. Eligible categories of expenses include research travel (including travel to archives, libraries, or conferences after the summer for either the graduate student or the undergraduate, or both); expendable supplies; and equipment (for example, instruments needed for the undergraduate to participate in research).

**Curriculum Vitae**

Please attach your current curriculum vitae.

**Recommendation from Your Faculty Adviser**

A recommendation from your faculty adviser is required.

Your faculty adviser must be a UC Berkeley faculty member who will supervise your research during the SMART Program, either your prospective or current dissertation chair or your research supervisor/lab director. Please keep in mind that in order for the faculty adviser to complete the recommendation form, he or she must have read the following documents: 1) your research opportunity description; 2) your research mentoring statement; 3) and your research budget and budget justification. Please be sure to make these materials available to your recommender.

*For further information about the SMART program, please contact Graduate Division Academic Services (at either academic_services@berkeley.edu or 510-643-9392).*